



Alternative Delivery Arrangement

V1 2/2020

Section 1–Wholesaler/Distributor Information

Entity name _____

Doing business as _____

License number _____ - _____ - _____ - _____

Contact name _____

Daytime telephone _____

Section 2–Retailer Information

Entity name _____

Doing business as _____

License number _____ - _____ - _____ - _____

Contact name _____

Daytime telephone _____

Section 3–Alternative Delivery Arrangement Justification

Please give a short description why the wholesaler’s/distributor’s trucks and equipment are incapable of delivering alcoholic beverages to the retail licensee’s premises.

Section 4–Proposed Alternative Delivery Arrangement

Please describe how alcoholic beverages would be delivered to the retailer’s licensed premises under the proposed alternative delivery arrangement. If alcoholic beverages will be stored in a temporary location, please also provide the location’s exact address, owner, and how long the alcoholic beverages will be stored at the temporary location until delivered to the licensed premises. The temporary location is subject to building, health, and fire regulations and the retail licensee must demonstrate it has possessory interest and adequate control in the temporary location. *(Please submit proof of possessory interest and a floor plan of the temporary location if applicable. Attach additional sheets as necessary.)*

Section 5 – Cancellation of Alternative Delivery Arrangement

The department has the right to subject the wholesaler/distributor, retailer, or both to administrative action, including cancellation of any alternative delivery arrangement, if the wholesaler/distributor or retail licensee deviates or fails to comply with the conditions approved by the department.

Section 6 – Additional Conditions

An inspection by the department or its authorized representative is required prior to storing any alcoholic beverages at the temporary location. The department or its authorized representatives may also at any time examine the records of either licensee or the temporary location to determine whether the licensee is following the approved alternative delivery arrangement.

It is unlawful for the retail licensee, retail licensee's employees, or any other person to sell, give away, or allow the consumption of alcoholic beverages at the temporary location. If approved, the temporary location is for temporary storage purposes only.

Section 7 – Declaration and Affidavit

The undersigned acknowledge that submission of this proposed alternative delivery arrangement does not constitute department approval and that use of the proposed alternative delivery arrangement may only occur after approval by the department. The undersigned further acknowledge that failure to comply with the department's approved alternative delivery agreement may subject the wholesaler, distributor, or retail licensee to administrative action.

I declare under penalty of false swearing that I am the licensee or the duly authorized representative of the licensed entity, and that the responses provided, including any accompanying information are true, correct, and complete.

Wholesaler/Distributor

X _____
Wholesaler's Signature Date

Printed Name Title

Retailer

X _____
Retailer's Signature Date

Printed Name Title

Mail your request to the address listed below or fax to (406) 444-0722.

Department of Revenue
Alcoholic Beverage Control Division
PO Box 1712
Helena, MT 59604-1712

Questions? Call us at (406) 444-6900, or Montana Relay at 711 for hearing impaired.