

# Ept CFC Development & Implementation Council Meeting Agenda

**Date/Time:** September 21, 2020 @ 11:00am – 4:00pm

**Location:** Skype Meeting

*ZOOM*

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Zoom information coming soon  
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1. Call Meeting to Order/Roll Call
2. Approval of the Agenda
3. Approval of June 22, 2020 CFC Council Meeting Minutes
4. Public Comment (for items not included on agenda)
5. DPHHS Updates
  - a. CFC/PAS and Big Sky Waiver Program Updates
  - b. COVID-19 Update
  - c. Legislative Planning - Budget
6. Old Business:
  - a. Person Centered Planning Subcommittee Update and Discussion
    - i. National Center on Advancing Person-Centered Practices and Systems (NCAAPS) technical assistance (TA) update
    - ii. Community Integration Planning and Mileage
      1. This issue was Participants need to plan 12 months at a time. Is that still a requirement? Abby would like the PCP sub-committee that Kelly chairs review it. Can they do that? It would be helpful for the discussion moving forward. Abby stated yes this is still in the policy, recommends the same process as above and to give recommendations. There was also a question about people who drives themselves that still must write down everywhere they go?
  - b. Quality Assurance Subcommittee Update and Discussion
    - i. 2020 quality assurance report update
  - c. CFC Service Delivery Models and Big Sky Bonanza waiver option
    - i. Chesa will ask the committee if they're opening to partnering with this committee. Is also a SDMI/DD waiver advisory council?? Are we able to get lists or those participants/committees as well? Abby is not aware of

committees or councils for this but **(ACTION ITEM): Abby will reach out and see if/what they have in place.**

- d. Implementation of Optional Services – Please see SPAs (Oregon SPA [links](#) (x2) and Montana SPA)
- e. State plan utilization (CI) vs. waiver hours – in-home vs out of home, lunch at work
- f. Informal Supports and MPQH service authorization process (Medicaid enrollees put at risk when state Medicaid program assumes support from family caregivers, October 2018) - **Abby will provide informal supports policy to the Council**
  - i. Living with non-caregiver adults vs. living with legally responsible adults/live in CGs
  - ii. *There is a report on this issue. **ACTION ITEM: Please send this out again Abby.***
  - iii. *MPQH to talk about how they assess informal supports?*
- g. Housing /Monthly Auth?
- h. Montana Housing & DPHHS to talk about 811 efforts in housing and how CFC and personal assistance providers can help in coordinating.
  - i. Traci Clark – Medicaid and Housing
- i. Proxies discussion – should proxies have voting privileges?
  - i. From January minutes: Proxies discussion – The question/discussion is should proxies have voting privileges? For example, Dawna had a time when she couldn't participate but someone came in her place. Can they participate if they can vote since they represent them/same agency? Would this be fair though to Individuals though since they don't represent agencies. Individuals wouldn't be a clear process. Travis is somewhat concerned about the fact that all members are appointed by the Medicaid Director and this can be a very slow process. Another idea would be like an absentee voting. Is this allowed in the bi-laws? Could an individual apply their vote through the Chair? Travis had another idea as a potential option would be to have director Hogan appoint a few alternate members. Agreed this is a good idea but we're short on people now. Should we form a sub-committee? Would anyone at DPHHS need to approve a bi-law change? Director Hogan would likely have to review/approve any appointees to the Council but would not have to approve any changes to the bi-laws. Between now and next meeting can we brainstorm ways a proxy system would work and bring ideas to the next meeting. We can review next meeting and then vote. The change would be contingent on approval from the Director. Donna Brinkel (lead), Shyla Patera, and Sheila Thompson will start the research and process and bring other ideas back. Section 7 of the bi-laws has Voting
- j. Action items from minutes not yet completed:
  - i. Abby to share the PCP website information with Council?

- ii. Barb will check for an Institutional report with the Veteran's Homes included?
  - iii. Email from Abby to CFC interested parties about participation in quality assurance subcommittee?
  - iv. Glossary of terms related to quality assurance
  - v. Jill will find out percentage of current waiting list are CFC users
7. NEW Business
  - a. Membership
  - b. New provider agency wage/HCHCW funding policies
8. CFC Council Upcoming Events/ Trainings
9. Comments from Committee Members
10. Establishment of Next Meeting, Location, Date, & Time.
11. Adjournment

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