



## Billings Job Service Employer Committee 2019 Employer of Choice Nomination Form

The Billings Job Service Employer Committee would like to recognize businesses that create great workplaces in our community by presenting them with the Employer of Choice award. The Billings JSEC will recognize three employers: an employer with between 2-24 employees; an employer with 25-49 employees; and an employer with 50 or more employees. *(In determining employer size, please consider employee numbers in the local branch of your business or organization.)*

Are you an Employer of Choice? Do you have enthusiastic employees who are fully engaged and want to work for you? Do you provide innovative workforce solutions for training, increasing employee participation and motivation? Or, do you know of a business that has done something exceptional for its employees and/or the community and think it is an Employer of Choice? Tell us your story or give an application to a business who you think is an Employer of Choice, so they can tell their story. We want to hear what area businesses are doing to create a great workplace.

**Nominations are due on January 18, 2019.**

Business Information			
<b>Company:</b>			
<b>Address:</b>			
<b>City:</b>		<b>Zip:</b>	
<b>Phone:</b>		<b>Email:</b>	
<b>Employer's website address:</b>			
<b>Size of business:</b> <input type="checkbox"/> 50 employees or more <input type="checkbox"/> 25 – 49 employees <input type="checkbox"/> 2 - 24 employees <b>Number of employees:</b> <b>How long has nominated employer been in business:</b>			
Nominated by			
<b>Name:</b>			
<b>Title:</b>			
<b>Phone:</b>		<b>Email:</b>	



**Benefits offered to employees that you would like to share:**

**Describe: Leadership and Workplace Culture**

Note: **Leadership** refers to many aspects of a business' performance, such as effectively communicating with employees, cultivating respect and confidence among employees, leading the way within an industry or community, having vision and being innovative. **Workplace Culture** refers to the prevalent atmosphere of a business including collaborating with employees in business decisions, respecting life/work balance, demonstrating balanced treatment in personnel decision making and creating opportunities for employees to be recognized.

**Describe: Employee Development**

Note: **Employee Development** refers to the investment in time and resources a business dedicates to developing its employees including continuing education opportunities, OJT, job shadowing, internship, apprenticeship, mentoring programs and opportunities for advancement.



**Describe: Community Orientation**

Note: **Community Orientation** refers to contributions a business makes to the community through special programs or outreach. Including developing/providing incentive programs to recycle or use public transportation, sponsoring local events, donating resources to non-profit organizations.

Is there anything else that you have not had the opportunity to mention that may be helpful in determining if you are an Employer of Choice?

**Please email completed form to: [tglen@mt.gov](mailto:tglen@mt.gov).  
Call Trisha with any questions 406-655-6081.**



Montana Department of  
**LABOR & INDUSTRY**

Billings Job Service Employer Committee (JSEC) works with and supports the services of our local Job Service and assists with our community's workforce development needs.

### *Terms and conditions of entry*

- *The Nomination Form must be completed in a substantive narrative manner with minimal reliance upon supplemental materials*
- *Submit a completed Employer of Choice nomination form by January 18th, 2019 to Trisha Glen, [tglen@mt.gov](mailto:tglen@mt.gov)*
- *All Employers will be notified of their business being nominated*
- *All materials submitted to the department will be used for the purpose it is intended and will not be circulated. No material relating to the entry will be publicized without prior approval*
- *Members of the Committee will abstain from the judging process if nominated*
- *Winners are chosen by Billings JSEC and presented with their award during an award ceremony in the month of February*
- *Announcements will be made to the media and at the March Jobs Jamboree*
- *The selected organizations will be entitled to use the Employer of Choice logo on any recruitment, advertising or promotional material*
- *Winners in each category will be entered into the State of Montana's Montana State Employers Council Employer of Choice Award to be announced at the State MSEC/JSEC conference*